

**COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF SOCIAL SERVICES  
DIVISION OF LICENSING PROGRAMS  
CONTACT INFORMATION**

The Division of Licensing Programs has regional offices located throughout Virginia. Please contact the Licensing Office near you (**See Below**) for information or questions regarding Adult Care and Child Welfare licensing. Information is also available on our website at [www.dss.virginia.gov](http://www.dss.virginia.gov)

**HOME OFFICE**

Virginia Department of Social Services  
Division of Licensing Programs  
801 East Main Street, 9<sup>th</sup> Floor  
Richmond, Virginia 23219  
Fax: (804) 726-7132, E-Fax: [dss.dolp@dss.virginia.gov](mailto:dss.dolp@dss.virginia.gov)  
**Statewide Toll-Free # 1-800-543-7545**

**Region 1**

**EASTERN LICENSING OFFICE – Adult Programs**

420 N. Center Drive, Suite 100  
The Shenandoah Building #11  
Norfolk, Virginia 23502  
Mailing Address: 1604 Santa Rosa Road, Suite 130  
Richmond, Virginia 23229  
Tel: (757) 247-8020, Fax: (757) 455-0836  
E-Fax: [eastern\\_licensing\\_fax@dss.virginia.gov](mailto:eastern_licensing_fax@dss.virginia.gov)  
**Counties:** Accomack, Northampton, Greensville,  
Prince George, Southampton, Surry, Sussex  
**Cities:** Chesapeake, Emporia, Norfolk, Portsmouth,  
Virginia Beach, Franklin

**PENINSULA LICENSING OFFICE – Adult Programs**

11751 Rock Landing Drive, Suite H6  
Newport News, Virginia 23606  
Mailing Address: 1604 Santa Rosa Road, Suite 130,  
Richmond, Virginia 23229  
Tel: (757) 247-8020, Fax: (757) 455-0836  
E-Fax: [peninsula\\_licensing\\_fax@dss.virginia.gov](mailto:peninsula_licensing_fax@dss.virginia.gov)  
**Counties:** Charles City, Gloucester, James City, Mathews, Isle  
of Wight, Middlesex, New Kent, York  
**Cities:** Hampton, Newport News, Poquoson, Williamsburg,  
Suffolk

**Region 2**

**CENTRAL LICENSING OFFICE – Adult Programs**

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229  
Tel: (804) 662-9743, Fax: (804) 819-7114  
E-Fax: [clo.fax@dss.virginia.gov](mailto:clo.fax@dss.virginia.gov)  
**Counties:** Albemarle, Fluvanna, Louisa, Amelia, Brunswick,  
Caroline, Chesterfield, Cumberland, Dinwiddie, Essex,  
Goochland, Hanover, Henrico, King & Queen, King George,  
King William, Lancaster, Lunenburg, Mecklenburg,  
Northumberland, Nottoway, Powhatan, Richmond,  
Westmoreland  
**Cities:** Blackstone, Charlottesville, Colonial Heights, Farmville,  
Hopewell, Lawrenceville, Petersburg, Richmond, West Point

**CHILD WELFARE LICENSING UNIT**

**(Child-placing agencies, children’s residential facilities and  
independent foster homes for all regions of Virginia)**

1604 Santa Rosa Road, Suite 130, Richmond, Virginia 23229  
Tel: (804) 662-7053, Fax: (804) 819-7113  
E-Fax: [cwu.fax@dss.virginia.gov](mailto:cwu.fax@dss.virginia.gov)  
Covers: Statewide- all Cities and Counties of the  
Commonwealth of Virginia

**Region 3**

**FAIRFAX LICENSING OFFICE – Adult Programs**

3701 Pender Drive, Suite 450, Fairfax, Virginia 22030  
Mailing Address: 190 Patton Street, Suite 100, Abingdon,  
Virginia 24210  
Tel: (276) 206-0492, Fax: (703) 934-1558  
E-Fax: [flo.fax@dss.virginia.gov](mailto:flo.fax@dss.virginia.gov)  
**Counties:** Arlington, Loudoun, Fairfax  
**Cities:** Alexandria, Annandale, Centreville, Fairfax, Falls Church,  
Leesburg, Herndon, Vienna

**NORTHERN LICENSING OFFICE – Adult Programs**

410 Rosedale Court, Suite 270, Warrenton, Virginia 20186  
Mailing Address: 190 Patton Street, Suite 100, Abingdon,  
Virginia 24210  
Tel: (276) 206-0492, Fax: (540) 347-6304  
E-Fax: [nlo.fax@dss.virginia.gov](mailto:nlo.fax@dss.virginia.gov)  
**Counties:** Culpeper, Fauquier, Prince William,  
Rappahannock, Spotsylvania, Stafford  
**Cities:** Fredericksburg, Manassas, Manassas Park,  
Woodbridge, Dale City

**VALLEY LICENSING OFFICE – Adult Programs**

1550 Commerce Road, Suite 103, Staunton, Virginia 24401  
Mailing Address: 190 Patton Street, Suite 100, Abingdon,  
Virginia 24210  
Tel: (276) 206-0492, Fax: (804) 819-7104  
E-Fax: [vlo.fax@dss.virginia.gov](mailto:vlo.fax@dss.virginia.gov)  
**Counties:** Augusta, Clarke, Frederick, Greene, Highland,  
Madison, Orange, Page, Rockingham, Shenandoah, Warren  
**Cities:** Harrisonburg, Staunton, Waynesboro,  
Winchester

**Region 4**

**PIEDMONT LICENSING OFFICE – Adult Programs**

210 First Street SW, Suite 200, Roanoke, Virginia 24011  
Mailing Address: 190 Patton Street, Suite 100, Abingdon,  
Virginia 24210  
Tel: (276) 206-0492, Fax: (540) 857-7364  
E-Fax: [piedmont\\_licensing\\_fax@dss.virginia.gov](mailto:piedmont_licensing_fax@dss.virginia.gov)  
**Counties:** Alleghany, Amherst, Appomattox, Bath, Bedford,  
Botetourt, Buckingham, Campbell, Charlotte, Craig, Franklin,  
Halifax, Henry, Nelson, Patrick, Pittsylvania, Prince Edward,  
Roanoke, Rockbridge, South Boston  
**Cities:** Bedford, Buena Vista, Clifton Forge, Covington,  
Danville, Farmville, Lexington, Lynchburg, Martinsville,  
Roanoke, Salem

**WESTERN LICENSING OFFICE – Adult Programs**

190 Patton Street, Suite 100, Abingdon, Virginia 24210  
Tel: (276) 206-0492, Fax: (540) 857-7364  
E-Fax: [wlo.fax@dss.virginia.gov](mailto:wlo.fax@dss.virginia.gov)  
**Counties:** Bland, Buchanan, Carroll, Dickenson, Floyd,  
Giles, Grayson, Lee, Montgomery, Pulaski, Russell, Scott,  
Smyth, Tazewell, Washington, Wise, Wythe  
**Cities:** Blacksburg, Christiansburg, Bristol, Galax, Norton,  
Radford